

EAST HANNINGFIELD PARISH COUNCIL

Clerk and Responsible Financial Officer: Mrs. K. Plumridge, BA (Hons),
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🌐 <https://e-voice.org.uk/easthanningfieldparishcouncil/>

21st. January 2023

To Members of the Parish Council

Sir/Madam,

You are hereby summoned to a MEETING OF THE PARISH COUNCIL to be held in the first-floor meeting room at the Village Hall on THURSDAY the TWENTY SIXTH day of JANUARY 2023 at 8 pm.

Signed:



K. Plumridge,
Clerk to the Council

BUSINESS TO BE DONE

1. APOLOGIES FOR ABSENCE.

2. DECLARATION OF INTEREST

All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.

3. MINUTES OF THE PREVIOUS MEETING.

To be amended if inaccurate, and signed by the Chairman as a true record of the Meeting held on 15th. December, 2022.

PUBLIC QUESTION TIME

The Meeting will adjourn for questions from members of the public.

4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 15TH. DECEMBER.

For information only. Clerk and Councillors to report. (No decisions should be made under this heading)

5. FINANCE

- a) To note the quarterly balances as at 31st December 2022.

National Savings Ac	Deposit Account	Current Account
£21,006.89	£10,716.65	£35,216.91

- b) To note that Play in the Park has been booked for Friday 11th. & Monday 21st. August (four sessions: total £480). Extras, such as inflateables, have been requested for all sessions and confirmation is awaited.
- c) To note debit card payments, authorise cheques for signing and note receipts.
- d) To note that having kept the same prices since 2017, the mowing contractor has informed PC that, due to increasing costs, prices will rise by approximately 3% for the forthcoming season.

6. PLANNING.

- a) To note that the Sandon Neighbourhood Plan, Regulation 14 Consultation is active. The Draft Plan and Response Form can be found at <https://ndp4sandon.co.uk> The consultation runs from Monday 16th January 2023 to 5pm on Monday February 27th 2023.
- b) To note the response to the following time expired application:
22/02056/FUL Highwater Farm Main Road [Description of works: Erection of a sub station] No comment.
- c) To agree responses to any applications received:

- d) **To** note the following applications

19/00384/DOC/11 Morelands Industrial Estate Tileworks Lane Rettendon [Condition 27 - electric vehicle charging infrastructure]

21/02220/DOC/2 Little Claydons Farm Old Southend Road Howe Green Chelmsford Essex CM2 7TB [Condition 3 - Details of boundary treatment, condition 4 - Hard and Soft Landscaping].

22/02299/CLOPUD Thoraby The Tye East Hanningfield Chelmsford Essex CM3 8AA [Proposed single storey side extension less than half the width of the original house. Alterations to porch to result in porch less than 3sqm and no more than 3m tall. Additional side window]

- e) To note the following decisions by the City Council:

22/01637/DOC/1 Stables At Highwater Farm Main Road [Condition 3 - contamination risk assessment.] Status: Conditions Discharged

22/01984/FUL Land North Of Morelands Industrial Estate Tileworks Lane Rettendon [The change of use of land to public open space in connection with adjacent residential development to south (planning permission reference 19/00384/OUT)] Status: Application Permitted
19/00384/DOC/9 Morelands Industrial Estate Tileworks Lane Rettendon [Condition 8 - Finished levels] Status: Conditions Discharged

f) Appeal Decisions for Note

21/00252/ENFB APP/W1525/C/21/3287651 Little Claydons Farm Old Southend Road Howe Green CM2 7TB [Without planning permission the construction of a building] The appeal has been allowed.

22/00437/FUL APP/W1525/D/22/3305643 Glenmore The Tye [Conversion of double garage to a habitable space.] The appeal was dismissed.

7. HIGHWAY SAFETY MATTERS

a) To report any highway matters.

8. CATHERINE CLOSE PLAY AREA

a) To note inspection reports.

9. TYE MATTERS

a) To report any Tye matters.

10. NEIGHBOURHOOD WATCH & COMMUNITY SPEED WATCH

a) To note the report from the Co-ordinator. 

11. HANNA'S FIELD CHARITY/PC LIAISON

a) To note the report from the Treasurer. 

12. MATTERS FOR REPORT

This is an opportunity for councillors to report matters of interest and to suggest items for future Agenda. (It is not *Any Other Business*).

AGENDA NOTES

10. NEIGHBOURHOOD WATCH & COMMUNITY SPEED WATCH

1). Reported Crime Incidents:

- Back Lane, Monday 2 Jan between 5.30 and 8.30pm: Hedge cutting equipment and Chipper etc stolen (taken via rear entry to property from fields).
- Highfields Mead, Monday 9 Jan at around 11.30pm. Ford Transit van stolen off owner's drive.

2). NhW Meetings

TBC

3). NhW Network. No Change:

NhW team: No change (x7 members).

Email alerts: No change. 136 residents receive emailed alerts

4). Community Speed Watch:

CSW team: x6 volunteers.

Speed Monitoring:

7 dates across 5 locations (The Tye, The Common, Old Church Road (2 locations) and Bicknacre Road).

2023 first quarter CSW dates set.

Completed so far:

Date	Time	Location	Logged
Mon 2 nd Jan for 1 hour	9am	Old Church Rd (Back Lane Junction)	2 vehicles logged – worst case 42mph
Mon 16 Jan for 1 hour	9am	The Common	3 vehicles logged – worst case 40mph

Next CSW Team Meeting: Sat 25 March 11am (Hall Meeting Room) to set dates for Oct-Dec quarter speed watches.

Mike Plumridge EH NhW Coordinator

11. HANNA'S FIELD CHARITY/PC LIAISON

1) HFC Management

-Forthcoming Meetings

- HFC Management Committee meetings: 8pm Wed 22nd Feb.
- AGM Wed 26 April 7.30pm

-Hall 2023 Hire Rates

East Hanningfield Parish Council Agenda

Increased by 10% for 2023 to cover rising costs (Energy +25% (in 2022); Caretaker Salary +10%; Insurance + 4%; DW Field/Chase Maintenance 3%)

-2023 Hall Insurance: Renewed with Hiscox again: £1304.

-Litter Collection: 2022 Field, Carpark and Chase Litter Collection Invoice provided to PC for half of cost: £220.00.

-2021 Accounts: completion still outstanding (urgent -2022 Accounts needed for AGM in April)

2) Project Priorities and Funding

- Hall Foyer Entrance Upgrade / replacement Large Hall windows:

- Doors, Windows & Entrance Paving complete (phase 1) complete.
- Foyer improvements (phase 2) delayed. Covers filling old door mat well/new laminate flooring; internal Bench Seating; External lockable Notice Board by entrance; Entrance awning.
 - **Play Area & Sports Fields**
- **Sports Wall Extension** ECC Community Initiative Fund (CIF) bid for £2k grant unsuccessful (fund oversubscribed). HFC have put on back burner.
- **Ideas Received from School at HFC for Future Play Area Improvement Ideas:** Obstacle course, Rock climbing wall, Trampoline (into the floor), Monkey bars, sandpit and more Swings.
- There has been a request from a resident for some BSL signs to be installed in the play area.

- Hall Intruder Alarm system & CCTV Upgrade.

Over Xmas holiday period Communicate installed:

- New Hall intruder alarm system: £2,040 inc VAT
- Replaced 4 CCTV camera and Video Recorder and new camera inside Foyer plus carpark camera converted to NPR: £2682 inc VAT.

- Shop and Hall Energy Costs.

- Shop confirmed present energy contract expires May 2023 (at present pays approx. same as Hall supply).
- HFC Executive meeting (11 Nov) Conclusion:
 - a) Get cost meter installation to allow shop to go onto Hall's cheaper energy supply for 12 months.
 - b) By April 2023 go/no go decision need on solar PV, system size, funding sources, whether with/without battery and vendor.
Allows 12 months before Hall energy contract terminates to get quotes, finalize system size, order and install (assuming 6 months lead time).
- Hall Energy Audit (conducted remotely with Utility Aid consultant on 24 November).
 - (a) Report has some useful energy saving ideas to follow up.
 - (b) Grant applications need to show efforts have been made to reduce energy consumption through better insulation, changing lighting and controls etc first.
 - (c) Based on report, hard to see there is much more Hall and Shop can realistically do in these areas to reduce energy consumption
 - (d) Report suggests a renewables energy system needed to reduce cost/carbon footprint further.
- Since Nov HFC Executive Meeting on Hall Energy/Solar:

East Hanningfield Parish Council Agenda

- (a) Meeting Room / Kitchen florescent lighting converted to LED (Kitchen, Changing Room Lobby, Ladies & Gents Toilets converted November). Just Leaves Changing Rooms + Hall Store rooms unchanged
- (e) HESC (Fordham) confirmed feasibility of changing Shop supply and are getting quote from Rayleigh Instruments for shop "remote billing meter" installation.
- (b) Metering of energy used by Water Tank Heating, Hall Heaters and Outdoor security lights, and Carpark lights completed over Xmas period to establish consumption.
- (c) Plumbing engineer's visit to look at alternative options for Hall hot water supply (thought existing tanks are well insulated and an efficient way of providing hot water round the building and cost of changing to individual hot water heaters in 3 toilets and 2 kitchens etc unlikely to be worth savings gained by phasing out existing hot water tanks.
- Renewable Energy Grants/Sources
Stage 1 Eligibility application made to ACRE Queens Platinum Jubilee Village Hall Improvement Fund for match funded grant towards £40K Solar PV roof panel installation suitable to supply Shop/Hall (medium size system-23KW/63 PV roof panels).
- (a) Stage 1 requires limited information to determine applicant's eligibility and whether we meet grant criteria (if successful, Stage 2 in March requires competitive quotes and a more detailed submission).
- (b) For this application following funding assumes for £45K project:
 - HFC £20K
 - EHPC £5K (existing PC allocated reserve for HFC)
 - ACRE Grant: £9K (max allowed is 20% of project cost)
 - Other grant funding (TBD): £11K

2) Hall Maintenance

- Defibrillator.

Invite sent to Hall hirers and school for first responder training demonstration on Wed 25 Jan.

3) Hall, Field, Car Park & Play Area

- Overflow Carpark

Field Gate: Post and Rail entrance widened 200mm to allow wider vehicles

Entrance Barrier: No change (supplier quote needed for an elevated 2.2 meters barrier across entrance to stop large lorries/coaches).

-Field Hedges: Failed DW Maintenance

-Paths: DW Maintenance asked to clear Chase and Field paths of hazardous leaves/silt build up

-Salt & Grit: Chase bin topped up with further 8 bags from J Gards store

-Winter flooding: Usual problem with ditch behind Abbey Field houses overflowing onto field

4) HFC Fund Raising

-2022 Firework/Halloween Fun: Complete – Final profit (shared Saints/HFC) £2,479.

-Book Sale: Sat 18th Feb

-2023 Village Fete: Sat 8th July

-2023 Art Show: TBA

-2023 Fireworks & Halloween Sunday October 29th.

Mike Plumridge (Treasurer) **for HFC Management Committee**