

EAST HANNINGFIELD PARISH COUNCIL

Clerk and Responsible Financial Officer: Miss Lucy White, CiLCA, BA(Hons)

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AGENDA

ORDINARY MEETING OF THE PARISH COUNCIL

25th October 2023

8.00pm

Meeting to be held at:

First Floor Meeting Room, East Hanningfield Village Hall

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held at the First Floor Meeting Room, East Hanningfield Village Hall on the 25th October 2023 at 8.00pm for the purpose of transacting the business itemised below.

Members of the Public: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded by resolution whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Lucy White - Clerk

20th October 2023

1. Declaration of Interests

At this point, all Members will be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda. (They may also disclose the interest at any point during the meeting). They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified him / her about it.

2. Recording of Meetings

Councillors and Members of the Public to be asked if they have any intention of recording the meeting. They are also reminded they must advise the Chairman if they choose to record any part of the meeting whilst the meeting is in progress.

3. Apologies

Clerk to note apologies and a vote taken.

4. Public Forum

On the motion of the Chairman the meeting will be adjourned for 15 minutes for members of the public/press to address the Council.

5. Admission of the Public

In accordance with The Public Bodies (Admission to Meetings) Act 1960, Members to consider and resolve if any agenda items should be discussed in private.

6. Minutes

The minutes of the 27th September 2023 to be approved.

7. Clerk's Report

The Clerk's Report to be presented.

8. Action Log

The Clerk to report.

9. Planning

The following applications to be discussed and comments agreed:

Installation of air source heat pump

9 Clinton Close East Hanningfield Chelmsford Essex CM3 8AZ

Ref. No: 23/01499

Retrospective application for the erection of two stables with supporting concrete bases, vehicular access and associated landscaping.

Land South East Of The Paddock Rettendon Common Chelmsford

Ref. No: 23/01091/FUL

T1 Oak - 1-1.5 m crown reduction to previous pruning points, measures 3.5 m from ground to canopy, lift by 0.5 m (4 m crown lift), Deadwood removal. Reason: Dead branches keep falling and it can be dangerous. The oak also overhangs a track at the rear.

30 Highfields Mead East Hanningfield Chelmsford Essex CM3 8XA

Ref. No: 23/05201/TPO

10. Policies & Procedures

The following to be adopted:

Freedom of Information Policy

11. Allotments

The Clerk to report.

12. Finance

BARCLAYS COMMUNITY ACCOUNT:

Date	Payee	Cost Centre	£
11/09/2023	UK Management DO	Public Works Loan	£2,376.44
28/09/2023	Microsoft	IT	£59.99

Transfer to Unity (cheque number 102822) £10,000.00

UNITY BANK ACCOUNT

19/10/2023	DW Maintenance	Groundwork	£364.00
19/10/2023	DW Maintenance	Churchyard Maintenance	£71.00
19/10/2023	Miss L White	Staff	Not public Information
19/10/2023	HMRC	Staff	Not public Information
19/10/2023	Mr K Heard	Groundwork	£52.50
19/10/2023	Mr K Heard	Churchyard Maintenance	£35.00
19/10/2023	Chris Evans	Play Schemes	£8.25
19/10/2023	Glasdon	Maintenance (Village Gateway)	£1,294.88

VAT on above transactions totals £215.81

The following income to be noted:

04/09/2023	Barclays	Interest	£28.84
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Bank Reconciliations to be agreed and signed by a Member who is neither the Chairman or a signatory.

- 13. Call for Gypsy and Traveller Sites**
Members to consider possible sites.
- 14. Neighbourhood Watch**
The Clerk to report.
- 15. Community Speedwatch**
The Clerk to report.
- 16. Hanna's Field Charity**
To receive the Annual Report and Charity Accounts.
- 17. Catherine Close Play Area**
Members to note inspection reports and agree any remedial works.
- 18. General Village**
Members to consider and agree actions pertaining to the following:
 - a. Remedial works to The Tye footpath
 - b. Hedges – Old Church Road
- 19. Members Invited to Share Any Other Business (No Resolutions).**