

EAST HANNINGFIELD PARISH COUNCIL

Clerk and Responsible Financial Officer: Miss Lucy White, CiLCA, BA(Hons)

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AGENDA

ORDINARY MEETING OF THE PARISH COUNCIL

25th April 2024

8.00pm

Meeting to be held at:

First Floor Meeting Room, East Hanningfield Village Hall

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held at the First Floor Meeting Room, East Hanningfield Village Hall on the 25th April 2024 at 8.00pm for the purpose of transacting the business itemised below.

Members of the Public: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded by resolution whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Lucy White - Clerk

19th April 2024

1. Declaration of Interests

At this point, all Members will be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda. (They may also disclose the interest at any point during the meeting). They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified him / her about it.

2. Recording of Meetings

Councillors and Members of the Public to be asked if they have any intention of recording the meeting. They are also reminded they must advise the Chairman if they choose to record any part of the meeting whilst the meeting is in progress.

3. Apologies

Clerk to note apologies and a vote taken.

4. Public Forum

On the motion of the Chairman the meeting will be adjourned for 15 minutes for members of the public/press to address the Council.

5. Admission of the Public

In accordance with The Public Bodies (Admission to Meetings) Act 1960, Members to consider and resolve if any agenda items should be discussed in private.

6. Minutes

The minutes of the 27th March 2024 to be approved.

7. Clerk's Action Log

To be circulated to Members.

8. Planning

The following applications to reviewed and comments agreed:

Oak (no.2) To reduce side growth of crown to the North side by 2 metres. Cut to suitable points creating a natural profile. Reason: Blocking light and to reduce risk of damage to parked vehicles caused by branches coming down in high winds.

All Saints Church The Tye East Hanningfield Chelmsford Essex CM3 8AD

Ref. No: 24/05628/CAT

G2 Oak (no.1)- To reduce side growth of crown to the North side by 2 to 3 metres. Cut to suitable points creating a natural profile. Reason: Blocking light and to reduce risk of damage to the sun room at 5 Scarles Croft caused by branches coming down in high winds;

G2 Limes (no.1 & 2) Crown lift to North side up to 7 metres to remove lowest lateral branches. Reason: Blocking light and to reduce risk of damage to parked vehicles caused by branches coming down in high winds; G2 Limes (no.3 & 4)- Reduce side growth of crown to the North side by 2 to 3 metres. Cut to suitable points creating a natural profile.

Reason: Blocking light and to reduce risk of damage caused by branches coming down in high winds; G3 Oak (no.3) To reduce side growth of crown to the North side by 2 to 3 metres. Cut to suitable points creating a natural profile. Reason: Blocking light and to

reduce risk of damage caused by branches coming down in high winds. Limes 1,2,3 and 4 To put in place a 5 year maintenance program to remove epicormic growth to the North side. Reason: To reduce the risk of excessive future growth and and keep access free to drainage ditch for maintenance purposes.

All Saints Church The Tye East Hanningfield Chelmsford Essex CM3 8AD

Ref. No: 24/05075/TPO

9. Policies

Complaints Procedure to be adopted.

10. Finance

The following payments to be noted / approved:

UNITY BANK ACCOUNT

Date	Payee	Cost Centre	Gross
31/03/2024	Unity Bank	Admin	£18.00
12/04/2024	HMRC	PAYE	Not public information
18/04/2024	HESC	VH Power Board	£5,707.00
18/04/2024	Applied Image	APM Invitations	£102.00
18/04/2024	Keith's Grass Cutting	Strimming	£112.50
19/04/2024	Phoebe Brett	Delivery	£50.00
19/04/2024	HMRC	PAYE	Not public information
19/04/2024	Miss L White	Clerk's Salary	Not public information
19/04/2024	Jaytrade UK Ltd	Dog Waste Bags	£60.00
19/04/2024	E King & Son	Car Park Works	£3,241.20

VAT totals £978.17.

Bank Reconciliations to 31st March 2024 be agreed and signed by a Member who is neither the Chairman or a signatory.

Members to note the following income:

08/04/2024	Bond Resin	Newsletter advertisement	£108.00
0/04/2024	Novus Care	Newsletter advertisement	£56.00

- 11. Annual Parish Meeting**
The Clerk to report.
- 12. Neighbourhood Watch**
The Clerk to report.
- 13. Community Speedwatch**
The Clerk to report.
- 14. Hanna's Field Charity**
The Clerk / Cllr Thomas to report.
- 15. Catherine Close Play Area**
The Clerk to report and present play area inspection.
- 16. General Village**
 - Members to consider and agree costs for repairs/renovations to the bus shelters.
 - The Clerk to report concerning Play in the Park.
- 17. Members Invited to Share Any Other Business (No Resolutions)**

Under the Public Bodies (Admission to Meetings) Act 1960, Members to resolve to exclude the public and press from the following item.

- 18. Works to The Tye Footpath**
Members to consider and resolve to accept a quotation for works to The Tye footpath.