

EAST HANNINGFIELD PARISH COUNCIL

Clerk and Responsible Financial Officer: Miss Lucy White, CiLCA, BA(Hons)

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AGENDA

ORDINARY MEETING OF THE PARISH COUNCIL

31st July 2024

8.00pm

Meeting to be held at:

First Floor Meeting Room, East Hanningfield Village Hall

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held at the First Floor Meeting Room, East Hanningfield Village Hall on the 31st July 2024 at 8.00pm for the purpose of transacting the business itemised below.

Members of the Public: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded by resolution whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Lucy White - Clerk

26th July 2024

1. Declaration of Interests

At this point, all Members will be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda. (They may also disclose the interest at any point during the meeting). They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified him / her about it.

2. Recording of Meetings

Councillors and Members of the Public to be asked if they have any intention of recording the meeting. They are also reminded they must advise the Chairman if they choose to record any part of the meeting whilst the meeting is in progress.

3. Apologies

Clerk to note apologies and a vote taken.

4. Public Forum

On the motion of the Chairman the meeting will be adjourned for 15 minutes for members of the public/press to address the Council.

5. Admission of the Public

In accordance with The Public Bodies (Admission to Meetings) Act 1960, Members to consider and resolve if any agenda items should be discussed in private.

6. Minutes

The minutes of the 26th June 2024 to be approved.

7. Report from Chelmsford City Council

Cllr Dobson / Cllr Taylor to report.

8. Clerk's Action Log

To be circulated to Members.

9. Planning

The following applications to reviewed and comments agreed:

Determination as to whether the prior approval of the local planning authority is required for the conversion of a single storey barn to 2 37M2 dwellings. Location unchanged in the existing position.

Stables At Highwater Farm The Common East Hanningfield Chelmsford Essex
Ref. No: 24/00898/CUPAQ

Determination as to whether the prior approval of the local planning authority is required for the conversion of single storey barn, to a 3b5p unit. Location unchanged in the existing position.

Barn At Highwater Farm The Common East Hanningfield Chelmsford Essex
Ref. No: 24/00897/CUPAQ

Retrospective application for the change of use of agricultural land with installation of two field shelters and associated fencing, in accordance with Use Class E to a dog day care field.

Highlands Farm Southend Road East Hanningfield Chelmsford Essex CM3 8EB
Ref. No: 24/00959/FUL

10. Finance

The following payments to be noted / approved:

UNITY BANK ACCOUNT

Date	Payee	Description	Gross
19/06/2024	Essex County Council	Tree Survey	£510.00
30/06/2024	Unity Trust Bank	Service Charge	£18.00
01/07/2024	Information Commissioners Off	ICO Fee	£35.00
06/07/2024	DW Maintenance	Mowing & Strimming	£435.00
06/07/2024	DW Maintenance	Mowing & Strimming	£514.00
06/07/2024	Keith's Grass Cutting	Churchyard Maintenance	£35.00
06/07/2024	Keith's Grass Cutting	Strimming	£60.00
06/07/2024	Keith's Grass Cutting	Strimming	£60.00
06/07/2024	EALC	Affiliation Fees	£355.32
06/07/2024	East Hanningfield Village Hall	Hall Hire	£17.00
10/07/2024	Applause Rural Touring	Fete Entertainment	£300.00
10/07/2024	RCCE	Subscription	£59.70
20/07/2024	Applied Image	Hanna's Play Area Safety sign	£156.00
20/07/2024	Applied Image	Play Area Safety Sign	£102.00
20/07/2024	Miss L White	Clerk's Salary	Not public Information
20/07/2024	HMRC	PAYE	Not public Information
VAT totals £137.95.			

Members to consider / agree two quotations from Chelmsford Tree Services for tree work on The Tye.

Members to consider a quote from Top to Toe to refurbish the noticeboards.

11. Works to Tye Footpath

Members to consider procurement procedure for the works and agree how to proceed.

12. Neighbourhood Watch

The Clerk to report.

13. Community Speedwatch

The Clerk to report.

14. Environmental Issues

Members to discuss / agree action pertaining to an odour issue.

15. Hanna's Field Charity

The Clerk / Cllr Thomas to report.

16. Catherine Close Play Area

The Clerk to report and present the monthly play area inspection report.

17. Village Sign

The Clerk to report.

18. Anti-Social Behaviour / Unregistered Vehicle

The Clerk to report.

19. Back Lane – Width Restriction

Members to consider / agree applying to the Local Highways Panel for a width restriction on Back Lane.

20. Members Invited to Share Any Other Business (No Resolutions)