

EAST HANNINGFIELD PARISH COUNCIL

Clerk and Responsible Financial Officer: Miss Lucy White, CiLCA, BA(Hons)

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AGENDA

ORDINARY MEETING OF THE PARISH COUNCIL

30th October 2024

8.00pm

Meeting to be held at:

First Floor Meeting Room, East Hanningfield Village Hall

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held at the First Floor Meeting Room, East Hanningfield Village Hall on the 30th October 2024 at 8.00pm for the purpose of transacting the business itemised below.

Members of the Public: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded by resolution whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Lucy White - Clerk

24th October 2024

1. Declaration of Interests

At this point, all Members will be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda. (They may also disclose the interest at any point during the meeting). They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified him / her about it.

2. Recording of Meetings

Councillors and Members of the Public to be asked if they have any intention of recording the meeting. They are also reminded they must advise the Chairman if they choose to record any part of the meeting whilst the meeting is in progress.

3. Apologies

Clerk to note apologies and a vote taken.

4. Public Forum

On the motion of the Chairman the meeting will be adjourned for 15 minutes for members of the public/press to address the Council.

5. Admission of the Public

In accordance with The Public Bodies (Admission to Meetings) Act 1960, Members to consider and resolve if any agenda items should be discussed in private.

6. Minutes

The minutes of the 25th September 2024 to be approved.

7. Report from Chelmsford City Council

Cllr Dobson / Cllr Taylor to report.

8. Planning

The following applications to reviewed and comments agreed:

Demolition of existing W I Hall and erection of a bungalow with formation of new access.
W I Hall Old Church Road East Hanningfield Chelmsford Essex
Ref. No: 24/01255/FUL

Single storey front and rear extensions. Addition of ground floor side window.
11 Ashley Green East Hanningfield Chelmsford CM3 8AY
Ref. No: 24/01333/FUL

9. Grass Cutting

Members to consider /agree undertaking grass cutting on behalf of Chelmsford City Council and agree content to groundwork contracts.

10. Environmental Issues

Members to discuss / agree action pertaining to an odour issue.

11. Policies

Members to adopt the Financial Regulations.

12. Clerk's Action Log

To be circulated to Members.

13. Finance

The following payments to be noted/authorised:

01/10/2024	Mayor Cuttle & Co	Payroll Fee	£102.00
01/10/2024	Mulberry & Co	Training	£72.00
01/10/2024	PKF Littlejohn	External Audit Fee	£504.00
14/10/2024	DW Maintenance	Groundswork	£514.00
14/10/2024	East Hanningfield Village Hall	Hall Hire	£17.00
14/10/2024	Keith's Grass Cutting	Groundswork	£185.00
21/10/2024	Miss L White	Clerk's Salary	Not public information
21/10/2024	HMRC	PAYE	Not public Information
24/10/2024	Keith's Grass Cutting	Groundswork	£60.00
VAT Totals ££113.00			

The bank reconciliation to be signed by a Member who is neither the Chairman nor a signatory.

14. Works to Tye Path

The Clerk to report.

15. Neighbourhood Watch

The Clerk to report.

16. Community Speed Watch

The Clerk to report.

17. Hanna's Field Charity

The Clerk / Cllr Thomas to report.

Members to review / agree a request for financial assistance clearing the ditch on The Chase.

18. Catherine Close Play Area

- The Clerk to report and present the monthly play area inspection report.
- Members to discuss grant application with a view to replacing play equipment.

19. Village Sign

Members to agree the final design.

20. Members Invited to Share Any Other Business (No Resolutions)