

EAST HANNINGFIELD PARISH COUNCIL

Clerk and Responsible Financial Officer: Miss Lucy White, CiLCA, BA(Hons)

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AGENDA

ORDINARY MEETING OF THE PARISH COUNCIL

18th December 2024

8.00pm

Meeting to be held at:

First Floor Meeting Room, East Hanningfield Village Hall

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held at the First Floor Meeting Room, East Hanningfield Village Hall on the 18th December 2024 at 8.00pm for the purpose of transacting the business itemised below.

Members of the Public: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded by resolution whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Lucy White - Clerk

13th December 2024

1. Declaration of Interests

At this point, all Members will be reminded that they must disclose any interests they know they have in items of business on the meeting's agenda. (They may also disclose the interest at any point during the meeting). They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified him / her about it.

2. Recording of Meetings

Councillors and Members of the Public to be asked if they have any intention of recording the meeting. They are also reminded they must advise the Chairman if they choose to record any part of the meeting whilst the meeting is in progress.

3. Apologies

Clerk to note apologies and a vote taken.

4. Public Forum

On the motion of the Chairman the meeting will be adjourned for 15 minutes for members of the public/press to address the Council.

5. Admission of the Public

In accordance with The Public Bodies (Admission to Meetings) Act 1960, Members to consider and resolve if any agenda items should be discussed in private.

6. Minutes

The minutes of the 27th November 2024 to be approved.

7. Report from Essex County Council

The City Councillor to report. (Unknown at the time of publishing this agenda due to the by-election on the 12th December 2024).

8. Report from Chelmsford City Council

Cllr Dobson / Cllr Taylor to report.

9. Planning

The following applications to reviewed and comments agreed:

Enlargement of an existing farm access

Highwater Farm The Common East Hanningfield Chelmsford Essex CM3 8AH

Ref. No: 24/01652/FUL

10. Clerk's Action Log

To be circulated to Members.

11. Finance

The following payments to be noted/authorised:

30/11/2024	Unity Trust Bank	Service Charge	£6.00
06/12/2024	Parish Online	Mapping Software	£42.00
06/12/2024	EALC	PROW Training	£96.00
06/12/2024	Natural Print	Printing	£360.00
06/12/2024	Keith's Grass Cutting	Groundswork	£60.00
06/12/2024	Karen Plumridge	Competition Prizes	£116.00
06/12/2024	DW Maintenance	Groundswork	£514.00
06/12/2024	Karen Plumridge	Stamps & Envelopes	£36.55
11/12/2024	DW Maintenance	Additional Cut	£100.00
VAT Totals £42.33			

Members to note the following income

04/12/2024	Pilates with Diane	Newsletter Advertisement	£27.00
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The bank reconciliations to be signed by a Member who is neither the Chairman nor a signatory.

The budget for precept to be reviewed and agreed.

12. Neighbourhood Watch

The Clerk to report.

13. Community Speed Watch

The Clerk to report.

14. Hanna's Field Charity

The Clerk / Cllr Thomas to report.

15. Catherine Close Play Area

Members to note the most recent Inspection Report and agree costs pertaining to any remedial works.

16. Telephone Box – The Tye

Members to resolve to adopt an unused telephone box and explore possible uses.

17. Litter Bins / Fly-Tipping

Members to consider / agree action to be taken.

18. Members Invited to Share Any Other Business (No Resolutions)

19. Works to Tye Path

Members to review tenders and make a resolution to award the contract.