

EAST HANNINGFIELD PARISH COUNCIL

Clerk and Responsible Financial Officer: Miss Lucy White, CiLCA, BA(Hons)

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AGENDA

ORDINARY MEETING OF THE PARISH COUNCIL

30th April 2025

8.00pm

Meeting to be held at:

First Floor Meeting Room, East Hanningfield Village Hall

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held at the First Floor Meeting Room, East Hanningfield Village Hall on the 30th April 2025 at 8.00pm for the purpose of transacting the business itemised below.

Members of the Public: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded by resolution whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Lucy White - Clerk

24th April 2025

1. Declaration of Interests

Members are reminded of their duty to disclose any disclosable pecuniary or other interests relating to items on the agenda, either at this point or as they become apparent. New interests must be notified to the Monitoring Officer within 28 days.

2. Recording of Meetings

To ask whether any attendees intend to record the meeting, and to remind all present that anyone wishing to record must inform the Chairman during the meeting..

3. Apologies

To receive and record apologies and resolve acceptance.

4. Public Forum

On the motion of the Chairman the meeting will be adjourned for 15 minutes for members of the public/press to address the Council.

5. Admission of the Public

To consider and resolve, in accordance with the Public Bodies (Admission to Meetings) Act 1960, whether any items on the agenda should be discussed in private session.

6. Minutes

The minutes of the 26th February 2025 and 9th April to be approved.

7. Report from Essex County Council

Cllr Dobson to report.

8. Report from Chelmsford City Council

Cllr Dobson / Cllr Taylor to report.

9. Planning

Members to consider and agree comments for the following applications:

Erection of new open fronted garden room
Burniston The Tye East Hanningfield Chelmsford Essex CM3 8AA
Ref. No: 25/00468/FUL

Part single, part two storey extension, alterations, and first floor extension over attached garage to form granny annex.
15 Abbey Fields East Hanningfield Chelmsford CM3 8XB
Ref. No: 25/00536/FUL

Replace flat roof over existing Garage with mono pitched roof.
19 Ashley Green East Hanningfield Chelmsford CM3 8AY
Ref. No: 25/00064/FUL

Members to note the following appeal:

Location: Highwater Farm, The Common, East Hanningfield CM3 8AH
Appellant: Elteam Limited.
Proposal: Retrospective application for resurfacing an existing farm track and the installation of safety lighting.
Application Reference: 24/01653/FUL.
Appeal Ref: APP/W1525/W1525/W/25/3363045.

10. Finance

The following payments to be noted/authorised:

17/04/2025	Miss L White	Clerk's Salary	Not public Information
17/04/2025	HMRC	PAYE	Not public Information
VAT Totals £0.00			

The bank reconciliations to be signed by a Member who is neither the Chairman nor a signatory.

11. Asset Register

Members to approve the Asset Register.

12. Annual Parish Meeting

The Clerk to report.

13. Catherine Close Play Area

- To consider and agree the Volunteer Risk Assessment for dismantling fencing.
- To discuss potential new play equipment, noting receipt of a £10,000 Community Initiatives Fund grant.
- To note the recent inspection report and agree any necessary remedial works.

14. Hanna's Field Charity

Cllr Thomas to report.

15. Tye Footpath

Members to discuss the next stage of the project.

16. Village sign

Members to discuss progress.

17. Members Invited to Share Any Other Business (No Resolutions)