

EAST HANNINGFIELD PARISH COUNCIL

Clerk and Responsible Financial Officer: Miss Lucy White, CiLCA, BA(Hons)

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AGENDA

ORDINARY MEETING OF THE PARISH COUNCIL

9th April 2025

8.00pm

Meeting to be held at:

First Floor Meeting Room, East Hanningfield Village Hall

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held at the First Floor Meeting Room, East Hanningfield Village Hall on the 9th April 2025 at 8.00pm for the purpose of transacting the business itemised below.

Members of the Public: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded by resolution whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Lucy White - Clerk

7th April 2025

Please note: This meeting has not been lawfully convened due to insufficient notice being given. However, it will proceed as normal but no decisions will be made and no resolutions will be passed.

Any business requiring a decision will be deferred to the next properly convened meeting.

1. Declaration of Interests

Members are reminded of their duty to disclose any interests relating to items on the agenda, either at this point or when the interest becomes apparent. They are also obliged to notify the Monitoring Officer of new interests within 28 days of the meeting.

2. Recording of Meetings

Councillors and Members of the Public to be asked if they have any intention of recording the meeting. They are also reminded they must advise the Chairman if they choose to record any part of the meeting whilst the meeting is in progress.

3. Apologies

Clerk to note apologies and a vote taken.

4. Public Forum

On the motion of the Chairman the meeting will be adjourned for 15 minutes for members of the public/press to address the Council.

5. Admission of the Public

In accordance with The Public Bodies (Admission to Meetings) Act 1960, Members to consider and resolve if any agenda items should be discussed in private. The Clerk will provide recommendations on any agenda items that may need to be discussed in private.

6. Minutes

The minutes of the 26th February 2025 to be approved.

7. Report from Essex County Council

Cllr Dobson to report.

8. Report from Chelmsford City Council

Cllr Dobson / Cllr Taylor to report.

9. Highwater Farm

Members to discuss any outcomes from the public meeting held on the 2nd April 2025.

10. Planning

Members to consider and agree comments for the following applications:

Detached garage with home office and gym within pitched roof.
Alands Farm Back Lane East Hanningfield Chelmsford CM3 8BL
Ref. No: 25/00256/FUL

Essential repairs and works to protect the structural stability of the stables, garage and connecting wall
Great Claydons The Common East Hanningfield Chelmsford Essex CM3 8AL
Ref. No: 25/00254/LBC

Retrospective permission for single storey front and rear extensions
11 Ashley Green East Hanningfield Chelmsford CM3 8AY
Ref. No: 25/00345/FUL

Retrospective application for formation of access track and hard standing.
Claydons Oaks Back Lane East Hanningfield Chelmsford CM3 8AJ
Ref. No: 25/00354/FUL

Outline planning permission for the siting of 10 low impact eco-lodges (including 2 classrooms), within an area of woodland, together with an access track, remote parking, landscaping and drainage features. Access, appearance and scale being sought.
Landscaping and layout reserved.
Land South Of Badgers Accessed From East Hanningfield Road Sandon Chelmsford Essex
Ref. No: 25/00168/OUT

The change of use from Business (Use Class E) to Domestic Dwelling (Use class C3). With a proposed single storey rear extension, and first and second storey rear extensions.
The Mill The Tye East Hanningfield Chelmsford Essex CM3 8AE
Ref. No: 25/00376/FUL

11. Finance

The following payments to be noted/authorised:

28/02/2025	Unity Trust Bank	Service Charge	£6.00
07/03/2025	Hanna's Field Charity	Litter Collection	£208.89
07/03/2025	Natural Print	Printing	£440.00
07/03/2025	East Hanningfield VH	Hall Hire	£17.00
07/03/2025	Mrs K Plumridge	Stamps & Envelopes	£36.55
07/03/2025	MultiMatts	EcoMats for The Tye	£132.00
11/03/2025	Debt Management Office	Public Works Loan	£2,376.44
18/03/2025	Hanna's Field Charity	Magical Market Stall	£320.00
18/03/2025	Top to Toe	Play Area Safety Inspections	£35.00

18/03/2025	DW Maintenance	Works to Catherine Close	£240.00
18/03/2025	Amazon Refund L White	Printer Ink	£33.48
19/03/2025	HMRC	PAYE	£183.75
20/03/2025	Miss L White	Clerk's Salary	Not public information
21/03/2025	Mr JM Sewell	Hedge Cutting	£750.00
25/03/2025	West Hanningfield PC (Nest)	Clerk's Pension	Not public information
28/03/2025	Nest	Clerk's Pension	Not public information
31/03/2025	Unity Trust Bank	Service Charge	£6.00
07/04/2025	EALC	Affiliation Fees	£385.25
07/03/2025	East Hanningfield VH	Hall Hire	£28.10
VAT Totals £27.58			

The following income to be noted:

02/04/2025	Novus Care	Newsletter Advertising	£56.00
03/04/2025	Bond Resin	Newsletter Advertising	£108.00

Members to note receipt of VAT refund - £7,123.02

Members to note transfer of £15,000 to Barclays Business Bank Account to comply with FSCS limits.

The bank reconciliations to be signed by a Member who is neither the Chairman nor a signatory.

12. Hanna's Field Charity

Cllr Thomas to report.

13. Tye Footpath

Members to discuss the next stage of the project.

14. Village sign

Members to discuss progress.

15. Members Invited to Share Any Other Business (No Resolutions)